

Frequently Asked Questions ('FAQs') on TDS of Dividend

A. Resident Shareholders

1. I am a shareholder. Will my dividend be subjected to Tax Deduction at Source ('TDS')? If yes, are there any exceptions?

Rate of TDS on dividend payment to resident shareholders:

- As per provisions of Income Tax Act, 1961 (IT Act), tax shall be deducted at source under section 194 of the IT Act at the rate of 10% on the amount of dividend declared and paid by the Company during financial year 2022-23. However, in the following cases, TDS at the rate of 20% would be applicable as per the IT Act:
 - a) **Section 206AA of IT Act** – In case where PAN is not available/ submitted, or PAN submitted is invalid.
 - b) **Section 206AB of IT Act** – In case of 'specified person'
 - "Specified person" means a taxpayer who has not filed income tax return of previous year (i.e. FY 2020-21) where aggregate of TDS and TCS in said previous year is Rs 50,000 or more;
 - As per Notification No. 01 of 2022 dated 9th June 2022, issued by Central Board of Direct Taxes, in order to check the status of a shareholder as 'specified person', the Company would rely on the details available on the online functionality of the Income tax Department and shall accordingly determine the applicable TDS rate. The Company shall not rely on any declaration in relation to non-applicability of provisions of section 206AB of the IT Act.

Exceptions in case of resident individual shareholders:

- No tax shall be deducted at source on the dividend payable to a resident Individual if the total dividend to be received **from the Company during a financial year does not exceed Rs. 5,000; or if an eligible resident shareholder provides a valid declaration in Form 15G/ 15H to the Company.**
- Further, if a shareholder has obtained a lower or nil withholding tax certificate from the tax authorities and provides a copy of the same to the Company (**TAN – PNEB05805C**), tax shall be deducted on dividend payable to such shareholder at the rate specified in the said certificate.

Exceptions in case of resident non-individual shareholder:

- No tax shall be deducted at source on dividend payable to the following resident non-individual shareholders on submission of certain documents as mentioned below:
 - a) **Insurance Companies (Public & Other Insurance Companies):** Self-attested copy of registration certificate issued by the authorities. Also, a declaration that you are an Insurance company as defined under second proviso to section 194 of the IT Act.

- b) **Mutual Funds:** Declaration stating that Mutual Fund shareholder is eligible for exemption under section 10(23D) of the IT Act along with self-attested copy of registration documents issued by the appropriate authorities.
- c) **Category I / Category II Alternative Investment Fund:** Self- attested copy of certificate of registration/ declaration evidencing that you are a Category I / Category II Alternative Investment Fund, as defined under Section 10(23FBA) and clause (a) of Explanation 1 to Section 115UB of the IT Act [covered by Notification No. 51/2015 dated June 25, 2015]
- d) **National Pension Scheme Trust:** The self- attested copy of registration certificate / declaration that you qualify as NPS Trust for the purpose of section 197A(1E) of the IT Act, and that your income is eligible for exemption under section 10(44) of the IT Act
- e) **Entities unconditionally exempt under section 10:** Documentary evidence and self-declaration substantiating that you are an entity covered by Circular No. 18 of 2017 issued by the Central Board of Direct Tax and your income is unconditionally exempt under section 10 of the IT Act and that you are not statutorily required to file return of income under Section 139 of the IT Act.
- f) **Government:** Documentary evidence and self-declaration that you are a Corporation set up under specific legislation whose income is exempt and can be considered as a 'Government' and qualifies for exemption under section 196 of the IT Act.
- g) **Where lower/ nil withholding certificate is submitted:** If a shareholder has obtained a lower or nil withholding tax certificate from the tax authorities and provides a copy of the same to the Company (**TAN - PNEB05805C**), tax shall be deducted on the dividend payable to such shareholder at the rate specified in the said certificate.
- h) **Submission of Form 15G:** If an eligible resident shareholder provides a valid declaration in Form 15G to the Company.

2. Is there any limit on the amount of dividend upto which no tax will be withheld in respect of resident shareholders?

- As stated above, no tax shall be deducted at source on the dividend payable to a **resident Individual** if the total dividend to be received from the Company during a financial year does not exceed Rs. 5,000.
- It may be noted that there is no such limit provided under the IT Act for resident non-individual shareholders and hence, the dividend shall be subject to TDS.

3. Is the above rate of 10% or 20% (as the case may be) needs to be increased by surcharge and cess?

- In case of resident shareholders, the rate of TDS would not be increased by surcharge and cess. However, in case of non-residents, rate of TDS needs to be increased by applicable surcharge and cess (*refer Question 10 below*)

4. I am a resident individual and my dividend receipt is subject to TDS but tax on my estimated total income of the year after including this dividend income will be Nil. Can I request the company not to deduct tax at source and to pay the entire dividend amount without deduction of tax at source?

- Yes, in such a case you can approach the Company for non-deduction of tax at source. You will have to furnish a declaration in Form 15G (applicable to any person other than a company or a firm) / Form 15H (applicable to an individual above the age of 60 years), to the effect that the tax on his estimated total income of the year after including the dividend income on which tax is to be deducted will be NIL. The link for submission of the said form is <https://ris.kfintech.com/form15/>
- In his regard, it may be noted that all fields mentioned in the said Forms are mandatory and the Company reserves the right to reject the forms submitted, if they do not fulfil the requirement of the law.

5. If Form 15G/ Form 15H are submitted online, then whether submitting a physical copy is compulsory?

- No. If Form 15G/ 15H are duly executed and submitted online at <https://ris.kfintech.com/form15/>, then submission of physical copy is not required.

6. What if I do not submit Form 15G/ Form 15H?

- In case you do not submit Form 15G or Form 15H, the Company would deduct tax at applicable rates in case your total dividend income from the Company exceeds Rs. 5,000 in a financial year. However, you may file your return of income and claim appropriate refund, if eligible.

7. What is the due date to submit the documents/ declarations mentioned above?

- The documents/ declarations mentioned above are required to be submitted to the Registrar and Transfer Agent ('RTA') on or before **12th July 2022** at <https://ris.kfintech.com/form15/>

B. Non-resident Shareholders

8. What is the rate of TDS on the dividend declared and paid to non-resident shareholders?

- For non-resident shareholders, the rate of TDS is 20% (plus applicable surcharge and cess) as per the IT Act. However, where a non-resident shareholder is eligible to claim benefit under the Double Taxation Avoidance Agreement (DTAA) read with Multilateral Instrument (MLI), as may be applicable, and the tax rate provided in the respective DTAA is more beneficial than the rate provided in the IT Act, then the rate as per the DTAA would be applied.

In order to avail the DTAA benefit, non-resident shareholders would be required to submit certain documents as mentioned in **Annexure A**. Kindly note that extending the benefit of

DTAA would depend on the completeness of documents submitted and will be at the discretion of the Company.

9. Is the above rate of 20% (as per the IT Act) to be increased by surcharge and cess?

- Yes, in case of non-resident shareholders, the TDS rate of 20% would be increased by applicable surcharge and health & education cess based on the status of the non-resident. However, in case TDS is deducted as per the beneficial rate provided in the DTAA (subject to submission of documents/ declaration), then the rate as prescribed in the DTAA would not be further increased by surcharge and cess.

10. What is the applicable rate of surcharge and cess for non-resident shareholders [including Foreign Institutional Investors (FIIs)/ Foreign Portfolio Investors (FPIs)]?

- The rate of health & education cess shall be 4% on the amount of tax liability and applicable surcharge. The rate of surcharge depends upon the status of the non-resident and its income.

For non-resident shareholders being foreign companies (including FIIs/ FPIs being companies):

Dividend income during the financial year	Surcharge Rate	Effective TDS rate (including applicable surcharge and cess)
Not exceeding Rs.1,00,00,000	NIL	20.80%
Exceeding Rs.1,00,00,000 but not exceeding Rs.10,00,00,000	2%	21.216%
Exceeding Rs. 10,00,00,000	5%	21.84%

For non-resident shareholders being firms (including FIIs/ FPIs being firms):

Dividend income during the financial year	Surcharge Rate	Effective TDS rate (including applicable surcharge and cess)
Not exceeding Rs.1,00,00,000	NIL	20.80%
Exceeding Rs. 1,00,00,000	12%	23.296%

For other categories of non-resident shareholders, including FIIs/ FPIs:

Dividend income during the financial year	Surcharge Rate	Effective TDS rate (including applicable surcharge and cess)
Not exceeding Rs.50,00,000	NIL	20.80%
Exceeding Rs.50,00,000 but not exceeding Rs.1,00,00,000	10%	22.88%
Exceeding Rs.1,00,00,000	15%	23.92%

11. Is there any limit on the amount of dividend upto which no tax will be withheld in respect of non-resident shareholders?

- There is no such limit provided under the IT Act for non-resident shareholders and hence, the entire dividend is subject to TDS.

12. When are the documents for claiming concessional rate benefit under the DTAA required to be submitted?

- A non-resident wanting to claim benefit of concessional tax rate under the DTAA should submit the necessary valid documents to the RTA on or before **12th July 2022** by uploading the same on weblink at <https://ris.kfintech.com/form15/>

C. Common FAQs – for resident as well as non-resident shareholders:

13. Am I required to update the PAN? If yes, where should it be updated?

Yes, shareholders are required to update their PAN.

- For securities held in physical form ISR 1 form duly signed by the holder(s) mentioning the PAN details and the folio nos. / Name of company along with the requisite declaration should be sent to KFINTECH address. To avoid rejection, ensure that the signatures of the holder(s) is as per the specimen signatures registered.
- You can download ISR 1 form by clicking on the link : <https://ris.kfintech.com/clientservices/ISC> Please note that the last date for PAN and Aadhar linking is 31 March 2022.
- For dematerialized holdings, please reach out to your Depository Participant (DP) with relevant details to get the details updated or changed.
- Refer to SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3 November 2021, for complete details if required.
- In addition to the above, all shareholders are requested to ensure that the below details are submitted and/or updated, as applicable, in their respective demat account(s) maintained with the Depository participant(s); or in case of shares held in physical form, with the Company / RTA for the purpose of complying with the applicable TDS provisions:

- a) Valid Permanent Account Number (PAN)
- b) Residential status as per the IT Act i.e. Resident or Non-Resident for FY 2022-23;
- c) Category of the Shareholder, viz. Mutual Fund, Insurance Company, Alternate Investment Fund (AIF) – Category I, II and III, Government (Central/ State Government), FPI/ FII, Foreign Company, Individual, Hindu Undivided Family (HUF), Firm, Limited Liability Partnership (LLP), Association of Persons (AOP), Body of Individuals (BOI) or Artificial Juridical Person, Trust, Domestic Company, etc.;
- d) Email Address;
- e) Mobile Number;
- f) Bank account details; and
- g) Address with PIN Code (including country).

Kindly note that for the purpose of deduction of tax at source, the Company would be relying on the data shared by the RTA. In case the above details are not updated by the record date, then the Company will rely on the details as on the record date, as received from RTA.

14. How can a shareholder know the quantum of tax deducted from his dividend income by the company?

- To know the quantum of the tax deducted, the Company shall arrange to email the soft copy of the TDS certificate to shareholders at the registered email ID within the prescribed time, post payment of the said dividend, if declared in the AGM. Shareholders can also check Form 26AS from their e-filing account at www.incometax.gov.in, or TRACES website <https://www.tdscpc.gov.in/app/login.xhtml>. Please note the credit in Form 26AS shall be reflected after the TDS statement filed by company on a quarterly basis is processed by the tax authority.
- You can also use the “View Your Tax Credit” facility available at www.incometax.gov.in. Please note the credit in Form 26AS shall be reflected after the TDS statement filed by company on a quarterly basis is processed by the tax authority.

15. Where can I find a consolidated list of documents/ declarations that are required to be submitted by me? What is the due date for submission of these documents/ declarations?

- A consolidated list of documents/ declarations is provided in **Annexure A**. The documents/ declarations, as applicable to you, are required to be submitted to the Company latest by 12th July 2022. Any document/ declaration submitted post **12th July 2022** will not be considered by the Company while deducting tax at source.

16. What if TDS is deducted at a higher rate in absence of submission of details/ documents within the prescribed time, viz. upto 12th July 2022?

- In case TDS is deducted at a higher rate in absence of receipt of details/ documents from shareholders by the due date of **12th July 2022**, the shareholders may consider filing their return of income and claiming an appropriate refund, if eligible.

17. Any other query?

- In case you have any other queries, please feel free to send those queries to inward.ris@kfintech.com